



BELKNAP COUNTY COMMISSIONERS
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John H. Thomas
Chairman
Belmont

Edward D. Philpot
Vice-Chairman
Laconia

Stephen H. Nedeau
Clerk
Meredith

Commissioners Meeting Minutes June 12, 2013

Commissioner Thomas called the Belknap County Commissioners meeting to order at 7:30 AM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners John H. Thomas, Edward D. Philpot, Jr., Stephen H. Nedeau and County Administrator, Debra Shackett.

Calendar items: Reviewed.

Approval of minutes: M/Nedeau, S/Philpot to adopt the 05/29/13 minutes as written. Unanimous. **Motion carries.**

Securus System: Administrator Shackett has reviewed the comparisons of the Inmate telecommunication systems and it is her recommendation that the contract be awarded to Securus Technologies. (This replaces the inmate phone system and inmate software). There is no cost to the county for the software or hardware systems (unless early termination). The county is responsible for the cost of installation and IT support time to set up. The new system will allow for better information retrieval and will generate revenue. M/Philpot, S/Nedeau to accept the Administrators recommendation on the Securus contract as presented in the 06/06/13 memo. Unanimous. **Motion carries.**

Homeland Security Grant: Administrator Shackett reported that both she and the Finance Director have reviewed the terms and conditions of the grant award for \$297,100. (Commissioners already approved the application) She is confident that they will be able to manage the grant in accordance with the instructions and is recommending that the Commissioners accept the award. M/Nedeau to accept the recommendation of the Administrator and accept the grant as presented, S/Philpot for discussion. Sheriff Wiggin reported that this will bring communications throughout the county up to date. They will have 97% efficient coverage; this is a regional project and a huge public safety benefit. Sheriff Wiggin gave kudos to Sgt. Wright who put the application packet together and spent numerous hours on this. Unanimous. **Motion carries.** There is a bid requirement for this grant and Administrator Shackett asked when the RFP will go out. Sheriff said this week.

Administrators report: Ms. Shackett is waiting on estimates for a new door at the administration office. This is to replace the door/door frame that was broken. The bill for that repair will be forwarded to the person responsible. Commissioner Thomas told Ms. Shackett that the Commissioners would like to get the ball rolling again on the camera security system. That is a priority project. He would also like to get quotes on the cost of putting bullet proof inserts in some of the windows at the courthouse. Administrator Shackett announced that the County now has two certified public managers. Ms. Shackett and Mr. Waring have successfully completed, graduated and are certified. Congratulations! The Boys and Girls Club open house was fantastic. Superintendent Ward will be providing inmate labor to help the B&G club with renovations. Ms. Shackett presented a letter from the Cheshire County Commissioners regarding concern with the proposed change in county jail administration. This will be brought up at the NHAC Commissioners Council meeting, which will be scheduled soon.

Committee reports: Commissioner Thomas reported that BEDC toured the Huot center for their last meeting. Commissioner Philpot attended a meeting with the Governor at the request of Genesis to discuss the Medicaid Extension Plan with the State.

Nonpublic session: M/Philpot, S/Nedeau to enter into nonpublic session pursuant to RSA 91-A: 3, II, (a) and (e). Commissioner Thomas called the roll: Philpot – Y, Nedeau – Y, Thomas – Y. Commissioners were in non-public session at 8:10 AM.

M/Nedeau S/Philpot to conclude nonpublic session at 9:10 AM. Commissioner Thomas called the roll: Philpot – Y, Nedeau – Y, Thomas – Y. No action was taken.

Adjourn: M/Philpot, S/Nedeau to adjourn at 9:11 AM. Unanimous. **Motion carries.**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant